

MINUTES
Workforce Connection
Of Central New Mexico
Full Board Meeting
Monday, August 18, 2005
Mid-Region Council of Governments
809 Copper NW
Albuquerque, NM 87102
1:30 pm

Call to Order: 1:48 John Sapien

Roll Call- Determination of Quorum- by Jerilynn Sans

Present

- Yoshiro Akutagawa
- Claudette Baca
- Martha Binford
- Carol Biondi
- Robert Davey
- Stephanie Hanosh
- Judy LeJeune
- Connie Leyva
- Patricia Lincoln
- Rita Logan
- Edna Lopez
- Mary Lee Martin
- Kathy McCormick
- Virginia Murphy
- Randy Sanchez
- John Sapien
- Mike Swisher
- Dave Tixier
- John Walstrum
- Kathy McCormick

Excused

- Steve Anaya
- Charles Aguilar
- Lloyd Beebe
- Doug Calderwood
- Ken Carson
- Chuck Gara
- JC Lopez
- Roger Madalena
- Gwen Manfre
- Al Padilla
- Jeff Parker
- Norman Ration
- Louis Maldonado

Absent

- Jeff Armijo
- Vince Garcia
- Ben Silva
- Marsha Webb
- Jim Summers

Quorum was Established

Approval of Monday, August 22, 2005 Agenda

Motion: Randy Sanchez
Second: Stephanie Hanosh
No Discussion
Action: Passed by voice vote

Tab 1. Approval of Minutes, Full Board: June 20, 2005

Motion: Rita Logan
Second: Joe Iorg
No Discussion
Action: Passed by voice vote

Tab 2. Monthly Expenditure Report- by Bob Davey

- Mr. Davey explained the WCCNM monthly expenditure report for the months of June and July.
- Discussion and Questions Followed**

(Mr. Sapien welcomed all new members of the WCCNM Board)

FINAL ACTION ITEMS

There were five action item to discuss and vote on – All were passed by voice vote

Passed by voice vote

- Approval of TANF Intergovernmental Agreement between WCCNM and OWTD
- Approval of TANF Intergovernmental Agreement between WCCNM and NMDOL
- Approval of TANF Intergovernmental Agreement between WCCNM and MRCOG
- Approval of Lease of TANF Works Integrated WIA Site in Valencia County
- Approval of WCCNM Demand Occupations Definition

**Tab 3. Approval of TANF Intergovernmental Agreement between WCCNM and OWTD -
Introduction and Background by Dewey Cave**

- Mr. Cave gave the Committee a background on the TANF/WIA integration and acquisition of the TANF program, as well as the TANF budget.
- Effective July 1, 2005, WCCNM signed an agreement with OWTD to administer programs involving public assistance for needy families and has adopted a state TANF plan called New Mexico Works.

- WCCNM will coordinate and provide, through a sub-awardee, the TANF/NMW and FS, E&T Work Program and Scope of Work described services specifically for Bernalillo, Sandoval, Tarrant and Valencia Counties; this contract is for one year with a one year option to extend.
- Mr. Cave explained that this process has been extremely challenging for everyone involved in contract negotiations and thanked all involved for their hard work.

Discussion Followed

Motion: Mary Lee Martin

Second: Stephanie Hanosh

No Discussion

Action: Passed by voice vote

Tab 4. Approval of TANF Intergovernmental Agreement between WCCNM and NMDOL-
Introduction and Background by Dewey Cave

- Mr. Cave explained that this contract is in line with the previous contract between OWTD and WCCNM, therefore, all requirements and structure is passed on to NMDOL.
- Mr. Cave also explained the sequence of events that took place to transition TANF.
- This contract will allow NMDOL to operate all four TANF Works sites in the Central Region with roughly a \$3.6 million dollar budget.
- The same issues described in Tab 3 also pertain to this contract as well as the next contract between MRCOG and WCCNM.

Discussion Followed

Motion: Mike Swisher

Second: Bob Davey

No Discussion

Action: Passed by voice vote

Abstain: Connie Leyva

Tab 5. Approval of TANF Intergovernmental Agreement between WCCNM and MRCOG-
Introduction and Background by Dewey Cave

- Mr. Cave explained that this contract is for MRCOG to act as the Administrative Entity/Fiscal Agent for the TANF program.
- This agreement will be between the Board and MRCOG to serve in the same capacity as in the WIA program.
- This agreement will be for one year, with a one year extension option, with a budget of \$275K

Discussion and Questions Followed

Motion: Bob Davey

Second: Judy LeJeune

Discussion Followed

Action: Passed by voice vote

Tab 6. Approval of Lease for TANF Works Integrated WIA Site in Valencia County- Introduction and Background by Dewey Cave

- Effective July 1, 2005, WCCNM transitioned the TANF program in all four counties.
- Due to the State initiative to co-locate and integrate WIA and TANF, is staff recommendation that the WCCNM enter into a nine month lease in Belen.

- This lease will secure the F&E Plaza office building, thus creating a One-Stop office with co-located program including WIA, TANF and Partners.
- Mr. Cave then gave a brief overview of all existing TANF leases in the Central Region.

Discussion and Questions Followed

- **Mr. Swisher would like to amend the motion by approving all upcoming TANF/WIA lease changes.**

Motion with amendment to include all future WIA/TANF leases: Mike Swisher

Second: Bob Davey

Discussion Followed

Action: Passed by voice vote

Abstain: Martha Binford

Tab 7. Approval of WCCNM Demand Occupations Definition- Introduction and Background by Ramona Chavez

- Federal law empowers local areas to define their own definition of “demand occupation” if state methods do not offer enough variability and flexibility.
- The current definition, issued by the Office of Workforce Training and Development, defines “demand occupations” as those with average annual growth rates of 23 percent and which have 50 or more job openings.
- The proposed revised definition of the Central Region for “demand occupation” would include those that:
 1. Have a 15 percent or higher projected occupational growth rate, OR
 2. Have average annual job openings of 30 or more, OR
 3. Are occupations demanded by employers based on written statements from at least three employers who regularly hire for such occupations, OR
 4. Proof of five searches over a two-week period will be required throughout the state of New Mexico, Additionally, proof of Job Search/Labor Market research, citing internet, website or newspaper articles showing a demand for the occupation, OR
 5. Areas of growth as identified by Economic Development initiatives.

Discussion and Questions Followed

- **Ms. Logan pointed out some grammatical errors in the policy language.**

Motion: Patricia Lincoln

Second: Stephanie Hanosh

Discussion Followed

Action: Passed by voice vote

REPORTS

(Mr. Sapien asked each Board Member to introduce and share a little about themselves.)

Administrative Reports – by Dewey Cave

- Adrienne Smith is no longer the WIA Administrator, Patrick Newman has been named the new WIA Administrator.
- There will be a WCCNM Planning Retreat in September.

Committee Reports -

Youth Council - by Mary Lee Martin

- Nothing to report due to no meeting this month

Performance and Monitoring – by Mike Swisher for Virginia Murphy

- The performance and Monitoring committee is still meeting on a monthly basis to discuss and review the performance of NMDOL, YDI and MRCOG.
- The next meeting is scheduled for September 14, 2005.

Business Outreach – by John Sapien for Jeff Armijo

- The Business Outreach Committee will be an important piece of the new Employer-Driven initiative in the future.
- The Committee has decided to move its monthly meetings to 9:00am, on the fourth Thursday of each month.

Training and Service Provider- by Judy LeJeune

- Nothing to report due to no meeting this month

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment –**

- Rudy Chavez- expressed concerns about the Out-of-School Youth program that was initiated and lost its funding. Many youth were served and many more could have been served through this effort if funding had available.
- Mary Kamess- also expressed concerns about the GED program coming to a close. Ms. Kamess explained that is kind of program is extremely important to youth.

- **Adjournment – 3:13 pm**

NOTES

Next Meeting:

Date: October 17, 2005

Time: 1:30 p.m.

Location: Mid-Region Council of Governments- Board Room